

SOP - PPE

This SOP may not cover all possible hazards and risks associated and should be referred to as a control measure in the risk assessment process. Site and task may change required PPE.

PERSONAL PROTECTIVE EQUIPMENT

You must wear the personal protective equipment as identified in SOP / SWMS

							
Suits	Eye	Gloves	Hearing	P2 Mask	P3 Mask	Hi Viz	Boots
							
Hardhat	Harness	Safety					

POTENTIAL HAZARDS ASSOCIATED WITH RISKS

As identified in the SOP / SWMS

Training Required:

- ✓ Construction Industry General Induction
- ✓ Site Induction
- ✓ Use of PPE

Licence or VOC Required: Yes / No

Pre-Operational Safety Checks:

- ✓ PPE in good order

Consultation

- ✓ Toolbox talk held

Operating Procedures / Methodology:

Planning & Preparation

- ✓ Obtain Manufacturer's instructions
- ✓ I understand the instructions on the task

Doing

- ✓ Use in accordance with Manufacturer's Instructions

Ending Operations / Housekeeping:

- ✓ Conduct Basic clean of PPE
- ✓ Store non-disposable PPE to prevent damage

Monitor & Review Process

- ✓ If unsafe STOP, review get approval
- ✓ Supervisor to check all activities

DO NOT!

- ✗ Use if PPE is faulty report fault to your supervisor
- ✗ Alter this SOP without Management approval

Applicable Legislation / Standards:

- ✓ WH&S Act & Regulations
- Codes of Practice –
- [Managing noise and preventing hearing loss at work](#)
- ✓ Standards
- AS 1319 Safety signs for the occupational environment
- AS 1891.4 Industrial fall-arrest systems and device
- ISO45001 OH&S management systems
- ISO 31000 Risk management

Safety Helmets - **MUST** always be worn at workplace unless advised by site manager. A wide brim attachment can

be fitted to the safety helmet if so desired to protect the wearer from U.V. radiation.

Note: When sign is posted to entrance/entrances safety helmets must be worn.

Safety Footwear (enclosed and steel toe caps) **MUST** always be worn. If for any reason the Worker wishes to make an exception to the above rule, a written risk assessment, by the Worker, must be supplied to the PCBU for consideration. Only after acceptance by the PCBU in writing to the Worker, the variance may be implemented.

Hearing Protection - **must** be worn by all personnel who are exposed to noise levels exceeding 85dB (A) (e.g. electric power tools, jack hammers, etc.)

Eye Protection - **MUST** be worn by all personnel exposed to operations that may cause eye injuries (e.g. electric power tools, concrete block and brick cutting, etc.).

U.V. Protection - **MUST** be worn during exposure to the sun, i.e. suitable protective clothing (as required) such as long-sleeved shirts, wide brims to helmets, 30 plus sunscreen, etc.

Gloves - **MUST** be worn for the protection of hands and arms when working in areas of risk or as signed by the PCBU

Fall Protection - **MUST** be used when supplied. Harnesses, lanyards, fall arrest systems or other approved, are to be used in accordance with manufacturers' instructions and must be suitable for each application. Anchor points must be designed by a competent person.

Respiratory Equipment - **MUST** be used for protection against unacceptable fume levels from hazardous substances, dust, welding or any other source that may arise. Workers must check with their supervisor to ensure equipment is compatible with their task prior to use.

Protective Clothing - **MUST** be worn (as required) when handling hazardous / dangerous substances.

Any other protective equipment requirements not listed above are to be assessed for each application and supplied accordingly.

N.B. Any damaged or non-conforming equipment is to be taken out of service and replaced **IMMEDIATELY**.

- The PCBU has a Duty under the Workplace Health & Safety Act to supply all **PPE to WORKERS**.
- The PCBU shall outline in their Workplan the protective equipment to be used.

Safe work procedure approved by:

Refer to Company Implementation Folder for signed documents

Worker sign-off

Refer to Worker's induction file for signed documents