![Whirligig Compliance logo]

SOP - Rescue

<u>DO NOT</u> use this plant unless you have been inducted in its safe use and operation by an Authorised Experienced Operator and have been given permission.

This SOP may not cover all possible hazards and risks associated with this equipment and should be referred to as a control measure in the risk assessment process.
Additional training may be required for high risk plant. Site and task may change required PPE.

PERSONAL PROTECTIVE EQUIPMENT
Conduct a Risk Assessment to determine the PPE required

Suits	Eye	Gloves	Hearing	P2 Mask	P3 Mask	Hi Viz	Boots
Hardhat	Harness	Safety					

OTHER SIGNAGE
Conduct a Risk Assessment to determine the SIGNS required

POTENTIAL HAZARDS ASSOCIATED WITH RISKS
Conduct a Risk Assessment to determine the Hazards

Training Required:
- ✓ Construction Industry General Induction
- ✓ Site Induction
- ✓ Task induction
- ✓ Rescue procedures

Licence or VOC Required: No

Pre-Operational Safety Checks:
- ✓ Complete site-specific risk assessment
- ✓ Workers trained & Competent
- ✓ Services isolated if unsafe
- ✓ Public is protected
- ✓ Property is protected
- ✓ Control measures have been implemented
- ✓ It is safe to proceed

Consultation
- ✓ SWMS has been reviewed
- ✓ Site induction completed
- ✓ Toolbox talk held

- ✓ Discussed with other PCBU
- ✓ Notify regulator
- ✓ Potential emergencies considered

Tools & equipment required
Conduct a Risk Assessment to determine Tools

Operating Procedures / Methodology:
Planning & Preparation
- ✓ Conduct a task specific Risk Assessment
- ✓ I have all the tools and materials required
- ✓ I understand the instructions on the task
- ✓ Maintain 3 points of contact when accessing machine
- ✓ Seat belts (if fitted) must be worn
- ✓ Ensure stability of structure prior to rescue attempt
- ✓ Emergency services informed
- ✓ Emergency services advised of number of casualties
- ✓ First Aid Kit(s) available and appropriate to task

Doing

- ✓ Use in accordance with Manufacturer's Instructions
- ✓ Never carry passengers on a machine unless on a seat
- ✓ Check for other workers when moving a machine
- ✓ Road regulations apply
- ✓ All nominated control measures are used
- ✓ Follow SWMS, SOP and Risk Assessment
- ✓ Ensure clear pathway to exit
- ✓ Ensure safety of rescue team
- ✓ Check possibility of fire or exposure
- ✓ Keep observers away
- ✓ Ensure no causalities are beneath debris
- ✓ Remove debris carefully to gain access to workers

Providing first aid

- ✓ talk to the patient and rescuer
- ✓ assess injuries
- ✓ look for bleeding and provide pressure
- ✓ provide first aid

Ending Operations / Housekeeping:

- ✓ Report plant defects found during use
- ✓ Return all tools and equipment
- ✓ Waste is recycled or disposed of
- ✓ Clean up your mess
- ✓ Store non-disposable PPE to prevent damage
- ✓ Report to your Supervisor

Monitor & Review Process

- ✓ If unsafe STOP, review get approval
- ✓ Supervisor to check all activities
- ✓ Task MUST be completed as per SOP
- ✓ Report to your Supervisor if unsure

DO NOT!

- ✗ Use if plant is faulty. Tag-out and report fault to your supervisor
- ✗ Attempt this operation in wet conditions until Risk Assessment is reviewed
- ✗ Use mobile phone while operating plant
- ✗ **Alter this SOP without Management approval**

Applicable Legislation / Standards:

- ✓ WH&S Act & Regulations

Codes of Practice –

First aid in the workplace
Work health and safety consultation, co-operation and co-ordination
Managing noise and preventing hearing loss at work
How to manage work health and safety risks
Hazardous manual tasks
Managing the work environment and facilities
Manual tasks involving the handling of people
Managing the risk of falls at workplaces
Demolition work
Electrical safety Working near overhead and underground electric lines
Managing risks of plant in the workplace

- ✓ Standards

AS 1319 Safety signs for the occupational environment
AS 1891.4 Industrial fall-arrest systems and device
AS 1892.1 Portable ladders - Metal
AS 1892.5 Portable ladders - Selection, safe use a ladder
AS 2293 .2 emergency evacuation
AS 2444 fire extinguishers
AS 2601 Demolition of structures
ISO45001 OH&S management systems
ISO 31000 Risk management

Safe work procedure approved by:

Refer to Company Implementation Folder for signed documents

Worker sign-off

Refer to Worker's induction file for signed documents